

WWT Martin Mere Wetland Centre Risk Assessment

Aspects to consider	Who is most affected	Control measures	Risk
PEOPLE			
All people	People coming in to contact with surfaces, animals etc.	<ul style="list-style-type: none"> Use verbal instruction and signage to encourage people and their children to wash their hands after contact with plants, birds, soil, water or 'furniture' and especially before eating or drinking. Ensure supervised hand-washing for children. 	Low
Children	General visiting public, other children.	<ul style="list-style-type: none"> Close supervision by visiting teachers / leaders, and/or WWT staff as appropriate , at all times and in all areas including in the waterfowl collection, hides, paths, play area, shop, toilets, buildings, car parks and other areas. Teachers and Leaders should ensure they stay within the recommended ratios of adults to children for school trips. 	Low
Teachers / Leaders	Children	<ul style="list-style-type: none"> Teachers and adult helpers have read the Information pack, parts 1 and 2, and the Risk Assessment/s. Teachers and Leaders have made a pre- visit, when appropriate. 	Low
General visiting public	Children or teachers	<ul style="list-style-type: none"> Teachers and adult helpers must be aware that public will also be on site Teachers, adult helpers and WWT staff (including volunteers) explain to the public what the children are doing, when appropriate. Teachers, adult helpers and WWT staff (including volunteers) must be vigilant about children interacting with members of the public, i.e. strangers 	Low
WWT staff & volunteers	All visitors to Martin Mere	<ul style="list-style-type: none"> Staff and volunteers are briefed about all activities happening each day. 	Low
CONTEXT			
Equipment	Children	<ul style="list-style-type: none"> Children and adults are briefed in the safe use of all equipment, indoors and out. Equipment is checked regularly by WWT staff. 	Low
Venue / environment	Children	<ul style="list-style-type: none"> At start of each session, children are briefed by WWT staff and by their teachers about the following measures to control the risk - Where they may or may not walk and how to move around site safely 	Med
On site activities	Children	<ul style="list-style-type: none"> What they may or may not pick or pick up (eg. feathers, leaves) Which birds may be fed, and how to do it (some species with sharp or strong beaks have warning signs) Hazards specific to the day (eg paths slippery when wet or frozen) Pond water, which must not enter mouth, eyes etc. or come into contact with fresh injuries such as cuts or grazes. Hands must be washed in warm soapy water immediately after pond dipping etc. and especially before eating. Hand-sanitizers, which should be used after any contact with birds, vegetation etc. 	Med
ORGANISATION			
Travel	Children and adults	<ul style="list-style-type: none"> Transport companies provide the own safety policies to EVCs. Arrival and departure at Martin Mere – teachers and WWT staff supervise children closely. School staff should encourage coaches to park with the front of the coach at the security fence. 	Med
Emergency procedures	Children and adults	<ul style="list-style-type: none"> Teachers should provide their own first aid kit, plus spare clothing for children if considered necessary. First aid kits are located around site. Schools should ensure that teachers and staff are first-aid trained and CRB checked where appropriate. Safety equipment is available at key points around Martin Mere. Missing children – WWT staff are briefed in our Missing Child procedure. Teachers and leaders should perform regular head-counts. In case of fire, WWT staff are aware of the evacuation procedures. Teachers should be aware of signage and follow WWT staff instructions. 	Low