**WWT Arundel Wetland Centre**

Group Visit Booking Form

Please complete and return to confirm details of your visit.

Please note that groups of 12 or more qualify for group admission rates.

1. **Contact Details**

|  |  |  |
| --- | --- | --- |
| Your Name/Group Organiser: | | Name of Group: |
| Address (including Postcode): | | |
| Telephone (office): | Telephone (mob): | |
| Email: | | |

We would like to keep you up to date about our conservation work, how you can get involved at our centres and ways you can support us. We are committed to keeping your personal information secure and we will never share it with other organisations for marketing purposes.

Please tick the relevant boxes below if you are happy to hear from us by:

E-mail 🞏 Telephone 🞏 SMS 🞏

You can change your contact preferences at any time by contacting our Supporter Services team on 01453 891198 or [supporterservices@wwt.org.uk](mailto:supporterservices@wwt.org.uk)

1. **Visit Details**

|  |  |  |
| --- | --- | --- |
| Date of visit: | | Number of Adults £10.28 (17-64): |
| Arrival time: | Departure time: | Number of Children £5.53 (4-16): |
| Arriving by coach: Yes/No | | Number of Concessions £8.73  (65+, disabled, full-time students, unemployed) : |
| Number of free WWT members: | |
| Number of free carers: | | Total number of people in group? |
| Accessibility requirements? | | |
| Will the group organiser be present on day of visit?  Yes □ No □ | | |
| Meet and Greet on arrival Yes □ No □ | | Welcome Film required? Yes □ No □ |
| **Pre –Visit (FREE)**  Pre-Visit required? Yes □ □ | | Date/time of Pre-Visit: |
|  | |  |

1. **Additional Activities *(pre-booking essential)***

**Guided Walk**

*Our 1 hour guided tour of the main pathways will enhance your visit to WWT Arundel Wetland Centre.*

|  |  |
| --- | --- |
| Cost is £2 per person  Maximum of 20 people per tour, larger groups can be split and given different starting times.  Would you like to book a guided walk?  Yes □ No □ | Number of people?  Total cost: |

**Please note: we will try to meet your request wherever possible, but guided walk bookings are dependent on staff availability and may not be possible during peak visitation times.**

**Private boat & guide for Wetland Discovery Boat Safari**

*Glide peacefully through reed beds in a silent electric boat to spot water voles, carp and kingfishers. , Accessible for manual wheelchairs*

|  |  |
| --- | --- |
| *Price: £65 half day (up to 50 people – 2.5 hrs)  £100 full day (for 50+ people)*  Would you like to book a boat for your group?  Yes □ No □ | Total cost:  Children under 18 must be accompanied by an adult  Children under 7 must wear a life jacket  One adult must ride for every three children please. |

**Please note: we will try to meet your request wherever possible, but boat bookings are dependent on staff availability and may not be possible during peak visitation times.**

A range of seasonal activities are also available. Please check the website to see what’s available on the day of your planned visit or ask Claire Ellis at the time of the booking.

1. **Catering**

|  |  |  |
| --- | --- | --- |
| Does your group intend to eat in our cafe during your visit? | Yes | No |

Please see the separate Catering Booking Form for the Water’s Edge Café if you would like to pre-order for your group. We strongly recommend groups of 20 or more people   
pre-order meals to minimize waiting times.

1. **Where did you hear about WWT Arundel Wetland Centre?**

**………………………………………………………………………………………………………**

**I agree that the above details are correct and I will inform the Bookings Department of any changes:**

|  |  |
| --- | --- |
| **Signature:** | **Date:** |

**Terms & Conditions**

*To benefit from our great group admission rates (for 12 or more visitors), please pay the total group admission price in* ***one single transaction*** *on arrival at the centre.*

*All pre-ordered catering is charged separately and must be paid in* ***one single transaction*** *at the cafe till.*

*Debit* *cards, cheques and all major credit cards (except American Express) are accepted.*

*I****f paying by cheque you will need two cheques,*** *one for the admissions till and one for catering till.*

*We regret that in the event of cancellation, WWT Arundel Wetland Centre is unable to reimburse travel, accommodation or any other expenses you may incur in relation to the cancelled visit.*

*In cases of severe weather, if you are not contacted by telephone, please assume the wetland centre is open and we are expecting you. Please call if you decide to cancel.*

*We can accommodate last minute group bookings. We may not be able to arrange guided walks or book private boat safaris if we receive fewer than four working days advance notice of your group visit.*

**Please return the booking form to:**

Pat Warren, Group Bookings Department, WWT Arundel Wetland Centre, Mill Road, Arundel, West Sussex BN18 9PB and [groups.arundel@wwt.org.uk](mailto:groups.arundel@wwt.org.uk) .

If you have any queries please call Pat Warren on 01903 881525.

Remember the following benefits are available for groups of 12 or more people:

* discounted admission *(listed in booking form)*
* FREE familiarisation trip and on-the-day entry for the group organiser
* FREE coach parking
* FREE entry and refreshments for the coach driver
* group catering packages *(listed on catering booking form)*
* a welcome pack on arrival
* a range of pre-bookable activities and tours *(listed in booking form)*